

BYLAWS

OF THE

PORT CANAVERAL YACHT CLUB, INC.

REVISED

November 11, 2024

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Change Page

Date Approved	Description	Date Document Updated
July 28, 2006	Rate Table Updated	September 30, 2006
July 28, 2006	Removed 3 month rolling credit	September. 30 2006
October 27, 2006	Change CBYC to PCYC	November 1, 2006
October 27, 2006	Change Cocoa Beach Yacht Club to Port Canaveral Yacht Club	November 1, 2006
October 27, 2006	Change Participation to a 3 month rolling credit	November 1, 2006
November 30, 2007	Change Article II, Section 6(a) Social Members	November 30, 2007
November 20, 2009	Article V section 2(g) Change to allow a Commodore to be elected and eligible for reelection	November 20, 2009
June 14, 2010	Added Senior Social Membership Article II Section 6(d)	June 14, 2010
September 28, 2012	Change Article XX Club Dues and Fees. Change Table I to include Military rate	September 28,2012
September 28, 2013	Change Article V Election of Officers, Article VI Duties of the Board and XI Meetings	September 28, 2013
May 1 2015	Change to Article V Election of Officers, VI Duties of the Board and Officers, XI Meetings and XII Club Funds	May 1, 2015
August 28, 2015	Complete re-write of Articles II and III	August 28, 2015
August 25, 2017	Add section 3(d) to Article XX Club Dues and Fees	August 25, 2017
August 25, 2017	Change Table 1	August 25, 2017
November 17, 2017	Change Table 1: Dock Rates, Social Member Work Hours	November 17,2017
August 31, 2018	Change to Article XX Section 2(a.) [base slip rate] will be reviewed and may be adjusted yearly, as necessary,	August 31, 2018
November 30, 2018	Changes to Article II Section 7, Article V 2.(b.), Article XI Section 1.(a.)	November 30, 2018
April 26, 2019	Change to Table 1 Member Charges, Base Slip Rate \$9 as of June 1, 2019	June 1, 2019
November 11, 2020	Change to Table 1 Member Charges: Initiation Fee increased to \$1700/\$275/\$275, Membership Dues increased to \$60/\$35/\$35, Base Slip Rate increased to \$9.50 – as of January 1, 2021	January 1, 2021
September 25, 2021	Add approved notes to Table 1. Should have been updated Jan 1, 2021.	September 26, 2021

September 25, 2021	Change to Article IV, VI, VII to indicate reassignment of 1st Vice Commodore building and grounds duties to the 2nd Vice Commodore position. In addition to the reassignment of duties, 1st Vice Commodore position will be renamed Vice Commodore and 2nd Vice Commodore position will be renamed Captain of the Port	September 26, 2021
November 18, 2022	Updates to Table 1/Rate Sheet	January 1, 2023
January 27, 2023	Updates to Table 1/Rate Sheet	February 25, 2023
September 29, 2023	Increased Base Slip Rate in Table 1/Rate Sheet	October 24, 2023
November 17, 2023	Change Table 1. Initiation, slip fees, dues and Participation fee, reactivation fee, etc. effective 1/1/2024	December 12, 2023
August 23, 2024	Article II Section 1. A. – 300 members Article IV Section 2 (d) Flag officers Article VI Section 5 (e) PCYC owned boat(s) Section 8. (a) (b) Finance committee & budget Article VII Section 2. Rates, Ways & Means (i).(2) add I.T. to Facilities Article VIII Section 2. Increase to \$3,000 Article XIX Section 2. Representation Article XX Section 1. Remove (3) Section 6. change to 6 months (from 18) Table 1. Show initiation fee is Non-Refundable	
November 22, 2024	Updates to Table 1/Rate Sheet. Effective 1/1/2025	November 25, 2024

ARTICLE I GENERAL

Section 1. Organization Title.

The organization will be known as the PORT CANAVERAL YACHT CLUB Inc., hereafter and herein referred to as PCYC.

Section 2. Organization Charter.

The organization of the PCYC shall be as described in the Charter of 1977, as amended in October 1981.

Section 3. Corporate Seal.

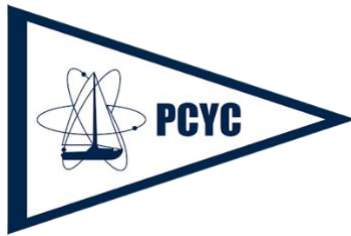
The corporate seal of the PCYC shall be circular in form with a diameter of one and five-eighths inches. "PORT CANAVERAL YACHT CLUB" encircles the upper half along the border of the seal with a "five pointed star" in the bottom center. The center of the seal is the word "Seal" with the year "1977" below. Surrounding the center inscription is "Corporate" above and "Florida" below.

Section 4. Mission

The purpose of the Corporation shall be for the promotion of friendship, recreation, boating activities, and social contact amongst the members; and such other purposes as are not unbecoming a Yacht Club as shall be determined by the Board of Directors.

Section 5. Club Burgee

The burgee of PCYC shall be a pennant with a blue sloop having three blue satellites (orbs) and their orbits about its mast. Two orbits will have their planes 30 degrees on either side of the vertical center of the mast. The letters PCYC in blue will be placed to the right of the sloop. A blue hem will be on the upper and lower fly. All of this on a white field. The dimension of the hoist will be two inches for every three inches of fly.



Section 6. Membership in the PCYC

Hereafter and herein, the term "member" or "members" is in strict reference to those persons recognized by the Board of Directors as belonging to the PCYC. Unless otherwise specified, the term "member" or "members" shall always be in reference to those persons considered to be in good standing with the PCYC.

Section 7. Fiscal Year

The fiscal year of the PCYC shall be one calendar year from January 1 through December 31.

ARTICLE II – MEMBERSHIP

Section 1. Member Categories: There shall be two (2) categories of members: Voting and Non-Voting.

A. Voting Members: The total number of Voting Members shall be limited to the aggregate total of all Charter and General Members (not to exceed 300 Voting Members).

1. Charter (Closed)

i. The founding members of PCYC are designated as Charter Members of PCYC (and hereinafter referred to as "Charter Members").

- ii. PCYC shall maintain a list of current Charter Members in good standing.
- 2. General Members are defined as all voting members and are hereinafter referred to as “General Members”.
 - i. First 100 (Closed)
 - ii. General Pre 1994 (G2, Closed)
 - iii. General Post 1994 (G2, Open)
- B. Non-Voting:
 - i. Social
 - ii. Senior Social
 - iii. Associate
 - iv. Corporate
 - v. Transient

Section 2. Rights of all Charter and General Members

- A. Voting: Yes as applicable, on all club activities as specified in these Bylaws.
- B. Privileges: All Charter Members and General Members shall be entitled to the following privileges:
 - a. Fly the PCYC Burgee.
 - b. Have their private signal registered with PCYC Secretary.
 - c. Enter a yacht in all yachting events in which PCYC participates
 - d. Use the PCYC docks, anchorages and grounds, subject to the rules of same.
 - e. Inactivation: Yes (See Article II Section 8)

Section 3. Additional Rights of Charter & General Members by Category

- A. Charter Members
 - a. Right of Survivorship: Yes (See Article II Section 10)
 - i. Charter membership shall be passed to the Member’s designated survivor.
 - ii. Survivor Members shall become General Members and identified with a new member’s number.
 - b. Right of Retirement: Yes (See Article II Section 10)
- B. General Members First 100
 - a. Right of Survivorship: Yes (See Article II Section 10)
 - i. First 100 general members must have executed a right of survivorship at the time of member admission.
 - b. Right of Retirement: Yes (See Article II Section 10)
- C. General Pre 1994 (G2)
 - a. Right of Survivorship: No
 - b. Right of Retirement: Yes (See Article II Section 10)
- D. General Post 1994 (G2)
 - a. Right of Survivorship: No
 - b. Right of Retirement: No

Section 4. Rights of All Social and Senior Social

A Social Membership shall include Social, Senior Social, Associate and Corporate Members, (hereinafter incorporated and referred to as “Social Members”) and shall be entitled as follows:

- A. Social, Senior Social, Associate and Corporate Members have no Voting rights.
- B. Privileges:

- a. Enter a yacht in all yachting events in which PCYC participates
- b. Use of all PCYC facilities
 - i. However, Slip rental or leasing is in accordance with Transient Member requirements.
- c. Right of Survivorship: No
- d. Right of Retirement: No
- e. Inactivation: Yes

Section 5. Additional Rights of All Social and Senior Social

- A. Senior Social Members
 - 1. Limited to those 62 years of age and older not sharing a membership
 - 2. The participation fee is set at 60% of the Social Members participation fee with all other fees equal to a Social Member.

Section 6. Associate and Corporate Members: None. Not Defined

Section 7. Transient Members

A Transient Member is defined as one of the following:

- A. A person who is 21 years or older
 - 1. A member of a recognized yacht club
 - 2. A guest of a Charter Member or a General Member
 - 3. A traveling boater wishing temporary berth in our available slips. No more than 10% of our slips may be rented to non Yacht Club members or guests.

Privileges:

- A. Temporary vessel berthing at PCYC while participating in a PCYC sponsored event.
- B. Shall pay the daily transient rate (as identified herein below), which may be changed periodically by the Board of Directors.
- C. Shall comply with the Bylaws of PCYC, as well as the House Rules, Dock Rules and/or other rules in effect. Failure to do so will be cause for immediate revocation of the Transient Membership by any member of the Board of Directors, House Committee member of any other duly designated person.
 - a. Persons whose membership has been revoked shall not be issued another PCYC membership.
 - b. Refunds shall not be issued for any failure to comply with said Bylaws, House Rules or Dock Rules under any circumstances.
- D. Voting: No
- E. Right of Survivorship: No
- F. Right of Retirement: No
- G. Inactivation: No

Section 8. Other Membership Categories

- A. Other categories of Membership may be added at the discretion of the Board of Directors.

Section 9. Members Status - Inactive

Inactive Members shall be defined as those Members whose membership has been approved by the Board of Directors to be Inactive for financial, proximity or other reasons (hereinafter referred to as “Inactive Member”).

- A. All members may apply, in writing, to the Board of Directors to inactivate their Membership for the remainder of, or the calendar year, or on an annual basis.
- B. The Member is required to submit their request to the Board of Directors, along with their current Membership card(s), on or before December 1st for the following year.
- C. Inactive status may be granted to a Member in good standing.
- D. If approved by the Board of Directors, the Member will not be required to pay any fees to PCYC (except for special assessments) and will not receive any benefit/privileges from PCYC.
- E. Visitation of PCYC property on more than a rare occasion will be grounds for revoking an inactive status.

Section 10. Voluntary Retiring – Selling a Membership

- A. Memberships purchased subsequent to April 30, 1994, may not be sold or entitled to a refund, and do not have rights of survivorship.
- B. Memberships purchased prior to May 1, 1994, may acquire the right of survivorship by executing a document relinquishing all rights to sale or refund (as outlined hereinabove).
- C. Memberships purchased prior to May 1, 1994 (with rights to survivorship) may be sold only through PCYC, after a Notice of Intent has been given to the Board of Directors.
- D. The selling price of the Membership shall be fixed by the Board of Directors to reflect the present Membership value.
- E. A refund shall be paid to the Voluntary Retiring Member, as soon as practical, if the balance of the Reserve Account meets the requirements as set forth in Section 4 of Article VIII of these Bylaws. If the refund to the Voluntary Retiring Member is suspended due to a lack of funds, a list of Voluntary Retiring Members shall be maintained based on their retirement date; and as funds become available, the Voluntary Retiring Member shall be paid based in order of their retirement date.
- F. Membership seniority for PCYC benefits shall be established by the Membership date of purchase.

Section 11. Married, Joint and Single Voting Rights

- A. Married Members or Joint Members shall be defined for voting purposes as a membership purchased in two (2) names and shall be considered as two (2) individual Members, each having one vote.
- B. Single Members shall be defined for voting purposes as a membership purchased in one (1) name and shall be considered as having two (2) votes.
- C. When Married or Joint Members should separate, or their ownership status changes, the membership status changes to a Single Membership, and only one party shall maintain the Membership

ARTICLE III – ADMISSION TO MEMBERSHIP

Section 1. Admission to Membership

- A. Basic Eligibility for Membership: Any person or persons of legal voting age may be elected to Member upon the terms and conditions provided herein these Bylaws.
- B. Applications for membership shall be made only upon an application form supplied by PCYC, completely filled in, signed by the applicant and endorsed by one Member of good standing.
- C. The eligible members application shall be accompanied by the initiation fee (as identified in these By Laws).
- D. Applicant's names shall be prominently posted on the Bulletin Boards for thirty (30) days prior to being considered by the Board of Directors.
- E. The acceptance of applicant(s) shall be considered by the Board of Directors, at the next meeting following the thirty (30) day posting or as soon thereafter as possible.
- F. Each applicant shall be interviewed by the Membership Committee before acceptance to PCYC, and the Membership Committee shall provide the Board of Directors with their recommendation.
- G. The applicants' names shall be listed in the next published newsletter.
- H. Any and all disapprovals of an applicant by Members shall be made to the Membership Committee, in confidence, and in writing and signed by the Member(s).
- I. The Board of Directors shall not accept any application having a negative recommendation by the Membership Committee or by a majority of negative votes by the Board of Directors.

ARTICLE IV BOARD OF DIRECTORS

Section 1. Governing Body

A Board of Directors, hereafter and herein referred to as "Board" or "the Board" shall be the governing body of the PCYC as specified in the bylaws and shall consist of the Commodore and eight (8) additional Officers.

Section 2. Officers of the PCYC

- (a) The Officers of the PCYC shall consist of a Commodore, Vice-Commodore, Rear Commodore, Captain of the Port, Captain of the Fleet, Secretary, Treasurer, Membership Account Treasurer and Master-at-Arms.
- (b) The Officers shall be selected from the general membership in accordance with ARTICLE V herein.
- (c) Board members may not hold two (2) offices simultaneously.
- (d) The Commodore, Vice-Commodore, Rear Commodore shall be Flag Officers. Flag officers are the official representatives of the Club.

Commodore



Vice-Commodore



Rear Commodore



ARTICLE V ELECTION OF OFFICERS

Section 1. Terms of Office

- (a) Officers, except for the Commodore, shall be elected for a term of two (2) years and serve until their qualified successors are elected.
- (b) The Commodore shall be elected for a term of one (1) year.
- (c) Officers shall be elected to a specific office at the annual membership meeting.
- (d) Incumbent officers choosing to run for a different position must vacate their present office at the end of their current year in that office.
- (e) Officers elected to the Board at the Annual Membership Meeting will take their positions at the beginning of the next fiscal year.
- (f) Officers terms will be synchronized with the PCYC fiscal year.
- (g) After election and prior to the beginning of the fiscal year, elected officers may attend PCYC Board of Directors meetings without voting privileges and work with the currently serving officers to plan for the next fiscal year.

Section 2. Nominee List

- (a) At least two (2) months prior to the Annual Membership Meeting, the Commodore shall direct the Nominating Committee to solicit nominees for the annual elections. Within fourteen (14) days of this direction, existing Board members whose term is not due to expire must announce their intention, if any, to run for a Board position so that their current position may be opened for election. Failure to announce their intention makes them ineligible for nomination.
- (b) The initial list of nominees shall be submitted to the Secretary by the end of September for distribution to members.
- (c) Nominees for Commodore must have served a minimum of 12 months on the Board and have been a General Member of the club for at least 36 months at the time of the election of officers.
- (d) The nominees are to fill the positions of those Directors who are appointed, whose terms of Office are expiring, who have vacated their position or who have announced their intention to run for office in accordance with paragraph (a).

- (e) The Secretary shall publish in the newsletter and post on the bulletin boards at least fourteen (14) days prior to the Annual Membership Meeting the final list of names of all nominees properly submitted.
- (f) No nominations to the Board will be accepted after the posting except as outlined in Section 3.
- (g) If in accordance with this article, the condition exists, where upon at the close of scheduled nominations, there is no candidate for the office of Commodore, an emergency exists. In the event of an emergency, a nominee may be selected from the General Membership category of the club. When properly elected, the candidate shall fill the office of Commodore and shall be eligible for reelection.

Section 3. Nominations from the Floor

- (a) Any eligible member may be nominated from the floor for election to the Board.
- (b) Nominations will be accepted at any general membership meeting held prior to September 30th.
- (c) Nominees must inform the Nominating Committee of their acceptance of the nomination prior to the requirements of Section 2, paragraph (b) to be included in the final list of nominees.

Section 4. Consecutive Board Terms

- (a) The Commodore may serve two (2) consecutive terms.
- (b) A Board Member may serve for a maximum of three (3) consecutive terms.
- (c) A previous Board member may again become eligible to serve after a lapse of one year.
- (d) Two (2) members of one membership may not serve at the same time.

Section 5. Special Election of Commodore

In the event the Commodore cannot complete his term of office, a special election shall be called to select a new Commodore from the existing Flag Officers to complete the Commodore's term of office.

Section 6. Board Vacancy

In the event of a vacancy on the Board because of an Officer's resignation, inability or unwillingness to serve, the Board shall appoint an interim Officer until the next general election.

Section 7. Election/Ballots

- (a) The General election shall be held at the Annual Membership Meeting.
- (b) Only those Members who have been duly nominated for a specific office shall be eligible for election.
- (c) Voting shall be by written secret ballot cast by Members either present at the Annual Membership Meeting or by approved absentee ballots.
- (d) Approved absentee ballots shall be returned to the Secretary prior to the start of the Annual Membership Meeting.
- (e) Those candidates receiving the majority of votes shall be declared the winners of the elections.
- (f) There will be no proxy votes.

ARTICLE VI DUTIES OF THE BOARD AND OFFICERS

Section 1. Board Duties

- (a) Prior to the end of the current fiscal year and after the Annual Membership Meeting, the Commodore shall convene a meeting of both the current Board Members and the newly elected Board Members for the express purpose of transferring functions and organizing the coming year. The retiring Board Members shall continue to serve their terms through the current fiscal year. The newly elected Board Members shall work with the retiring Board Members to assist in ongoing activities, learn their elected position and provide continuity of leadership to the PCYC Membership
- (b) The Board may from time to time make decisions as may be necessary for the proper use of PCYC property, equipment, and facilities. These shall be enforced and shall remain in effect until formally approved or rescinded by the membership.
- (c) The Board shall cause the investigation of all alleged violations of PCYC rules, these bylaws, or any occurrence detrimental to the PCYC and assure that appropriate action is taken.

Section 2. Commodore

The Commodore shall:

- (a) Be Chief Executive Officer of the PCYC and shall preside at all meetings.
- (b) Be ex-officio member of all Committees except the Steering, Bylaws and Nominating Committees, with full voting rights.
- (c) Appoint all standing and special Committee chairpersons, except the Steering Committee chairperson.
- (d) Serve as the chairman of the Steering Committee the year following his term as Commodore, unless he elects to serve out the remainder of his elected term on the Board.

Section 3. Vice-Commodore

The Vice-Commodore shall:

- (a) Assist the Commodore in the discharge of his duties and officiate in his absence.
- (b) Chair the House Committee.
- (c) Be responsible for the management of the clubhouse operations to include the business office, restaurant, bar, and all employees.
- (d) Greet visiting transient yachtsmen.

Section 4. Rear Commodore

The Rear Commodore shall:

- (a) Assist the Commodore and Vice-Commodores in the discharge of their duties and officiate in their absence.
- (b) Chair the Program Entertainment, Reservation, Hospitality and Sunshine Committees.
- (c) Be responsible for all entertainment and social functions except functions on the water.
- (d) Greet visiting transient yachtsmen.

Section 5. Captain of the Port

The Captain of the Port shall:

- (a) Chair the Facilities Committee
- (b) Be responsible for the management of all the grounds and real property of the club, to include all buildings, piers, slips, and utilities.
- (c) Appoint the Dockmaster and define the Dockmaster duties and function, both with the concurrence of the Board.
- (d) Greet visiting yachtsmen.

Section 6. Captain of the Fleet

The Captain of the Fleet shall:

- (a) Keep a record of the boats of Members in files kept for that purpose in the club office.
- (b) Chair the Fleet and Race Committees.
- (c) Supervise and be responsible for all events on the water.
- (d) Measure all boats for races when measurements are required.
- (e) Be responsible for all PCYC-owned boats, to include ensuring that all are legally registered and have current USCG documentation and/or Florida registration, Hurricane evacuation plan and in conjunction with the Dockmaster, that all boats are capable of getting underway.
- (f) Greet visiting transient yachtsmen.

Section 7. Secretary

The Secretary shall:

- (a) Conduct all correspondence and preserve all PCYC records and documents.
- (b) Take minutes at all meeting of the Board and membership, set them down in proper form and keep them in a file specifically established for that purpose.
- (c) Keep posted on the bulletin boards of the PCYC, the names of all Board members.
- (d) Be custodian of the PCYC seal.
- (e) Have the necessary records conveyed to the place of the meeting if unable to attend.

- (f) Be ex-officio member of the Finance, House and Entertainment Committees and any other committees so designated by the Commodore.
- (g) Chair the Advertising and Public Relations.
- (h) Cause to be issued the monthly newsletter in a format deemed appropriate by the Board.

Section 8. Treasurer

The Treasurer shall:

- (a) Chair the Finance committee which includes auditing, ways & means, and endowment.
- (b) Provide an annual budget to the Board by December each year for the following year.
- (c) Keep individual financial accounts for each member.
- (d) Receive and issue receipts for all money paid in and keep an accurate account thereof.
- (e) Maintain appropriate records of accounts and submit them to the Finance Committee at any time upon request.
- (f) Submit to the Board and membership each month, a report of the current financial condition of the PCYC for that month.
- (g) Have necessary records conveyed to the place of the meeting if unable to attend.
- (h) Review the budget quarterly and advise the Board and membership of the findings.

Section 9. Membership Account Treasurer

The Membership Account Treasurer shall:

- (a) Assist the Treasurer with maintenance of individual member financial accounts, preparation of monthly billings, and assure that the billings are mailed promptly to the Membership.
- (b) Mail and obtain delivery receipt of all individual member financial notices.
- (c) Provide the Master-at-Arms an accurate list of members including their addresses and telephone numbers.
- (d) Prepare monthly members' billings and reconcile funds received from members. Prepare any and all notices to members relative to individual member account.
- (e) Report to the Board the name of all members who are in arrears in dues and other charges.

Section 10. Master-at-Arms

The Master-at-Arms shall:

- (a) Chair the Membership Committee.
- (b) Assure that all members voting are in good standing.
- (c) Maintain a record of voting members present at meetings and determine whether a quorum is present.
- (d) Maintain order at all club meetings at the request of the Chairperson.
- (e) Perform other duties as directed by the Board.

Section 11. Removal from Office

- (a) The Commodore or any director may be removed from their respective positions for misfeasance, malfeasance or nonfeasance of their duties and responsibilities or for misconduct.
- (b) All charges shall be made in writing to the Steering Committee, signed and clearly documented by the member(s) bringing the charge(s).
- (c) Proceedings for such removal shall take place at a special Membership meeting called for this purpose. See ARTICLE XI Section 1.
- (d) The Commodore or any member of the Board shall be notified in writing of all charges made against them at the time the Investigating Committee is appointed.
- (e) An Investigating Committee of three (3) general members shall be appointed by the Steering Committee.
- (f) The Investigating Committee shall complete their investigation within ten (10) days of their appointment and will provide their report and recommendations to the Steering Committee.
- (g) If and when the alleged charges are not substantiated, the proceedings shall be terminated by the Steering Committee and all parties involved shall be so notified.
- (h) The Steering Committee will preside over the special General Membership Meeting convened to

- hear the charge(s) brought against the Commodore or member of the Board.
- (i) The Chairperson of the Steering Committee shall identify the accusers, read the charges and announce the findings and recommendations of the Investigating Committee.
 - (j) The Commodore or member of the Board being charged shall be notified of the charges at least fourteen (14) days prior to the special meeting and have the right to call witnesses and to defend his or her actions to the general membership.
 - (k) Removal from office requires a vote to that effect by two-thirds of the eligible votes present at the special meeting.
 - (l) Any vacancy created by the membership action under this ARTICLE shall be filled in accordance with ARTICLE V, Sections 5 and 6 of these Bylaws.

ARTICLE VII COMMITTEES

Section 1. Appointment of Committees

- (a) Unless otherwise specifically stated, all committees shall be composed of at least (3) members and shall be chaired by a member of the Board.
- (b) At the first regularly scheduled General Membership Meeting after the election of Officers, the Commodore shall announce or cause to be announced to the general membership the names of the various Members of each standing Committee, selected by the chairperson of each Committee (unless selection is specified in the Bylaws).

Section 2. Committee Duties

- (a) Steering Committee
 - (1) A Steering Committee chaired by the immediate Past Commodore, in order, shall consist of at least seven (7) members; the four (4) most recently retired Commodores and three (3) Members at Large selected by the committee chairperson.
 - (2) Past eligible Commodores declining to serve shall be replaced by the Chairperson of the Steering Committee with ex-Board members having served at least two (2) years on the Board.
 - (3) The Steering Committee shall oversee the annual reviews of the PCYC Bylaws.
 - (4) The Steering Committee shall convene quarterly at the clubhouse to review the general management of the PCYC by examining Board meeting minutes, Committee reports and any written, signed correspondence from the General Membership.
 - (5) Other tasks of the Steering Committee are to be set by the Board.
 - (6) In the event that all Past Commodores decline to serve as chairperson, the Nominating Committee shall submit three (3) names for selection by the General Membership in a special election. Floor nominations shall be accepted for members meeting the qualification.
- (b) Bylaws Committee
 - (1) The Chairperson of the Bylaws Committee shall be appointed by the Steering Committee.
 - (2) The Bylaws Committee shall review the PCYC Bylaws and present proposed amendments, if any, to the Board and Membership at least once annually.
- (c) Nominating Committee
 - (1) The Nominating Committee is appointed by the Commodore with the approval of the Board and will consist of three (3) members.
 - (2) The Nominating Committee shall be responsible for the selection of one or more qualified nominees for the election of Commodore and each vacant office on the Board.
 - (3) Board Members are not eligible for appointment to the Nominating Committee.
 - (4) Members of the Nominating Committee are not eligible for Board nomination by that Committee.
 - (5) Two (2) PCYC members of the same family may not be appointed to the Nominating Committee at the same time.
 - (6) For the annual election, the Nominating Committee shall operate as prescribed in ARTICLE V, Section 2.

(d) Membership Committee

The Membership Committee chaired by the Master-at Arms shall:

- (1) Examine and consider the qualifications and fitness of each candidate for membership in the PCYC and report their recommendations to the Board.
- (2) Notify newly elected members of their acceptance, issue Membership cards and notify Members who have been dropped from the roll.
- (3) Maintain a current Membership List that is to be provided to the Secretary and posted on the PCYC bulletin boards.

(e) Finance and Budget Committee

- (1) The Finance and Budget Committee shall consist of five (5) members.
- (2) The Chairperson shall be appointed by the Commodore.
- (3) Two (2) members shall be the Treasurer and Membership Account Treasurer, neither of whom shall be the chairperson.
- (4) Two (2) members shall not be Board members.
- (5) The Finance and Budget Committee shall:

(a) Supervise the finances of the PCYC.

(b) Prescribe the treasury account formats.

(c) Prepare an operating budget for the forthcoming year between the 9th and 12th month of the current fiscal year to be presented by the Board for approval by the general membership.

(d) Be responsible for the preparation of the required Federal Tax Forms no later than March 15th of the new year.

(e) Enlist the assistance of a Certified Public Accountant to assist in the preparation of the tax returns.

(f) Prepare an annual cost and rate comparison each fall to set the rates in Table 1. This proposed rate sheet for the new year will be voted on by the membership at the annual meeting.

(g) The Ways and Means Committee shall promote and execute the Endowment Program and conduct projects to raise funds for the PCYC.

(g) Audit Committee

The Commodore shall appoint the Audit Committee chairperson at the beginning of his year in office for the purpose of conducting an internal audit.

(h) Special Committees

The Commodore shall appoint special Committees and their chairpersons as required by these Bylaws and as considered necessary for special purposes not in the purview of the existing committees.

(i) House Committee

The House Committee shall:

- (1) Manage the PCYC Clubhouse operations to include the business office, restaurant, bar, and all employees.
- (2) Submit house rules changes, if any, to the Board and subsequently to the general membership for approval.

(j) Facilities Committee

The Facilities Committee shall:

- (1) Supervise maintenance of all facilities, buildings, structures, grounds and utilities.
- (2) Provide for information management (IT) to include all communication such as telephone, VHF radio, Internet and manage all support equipment such as computers, routers, modems, security cameras and billing systems.
- (3) Supervise slip allocations, transient rentals, subleasing, pier and grounds safety, and

assign Dockmaster Duties.

- (4) Submit the dock rules changes, to the Board and subsequently to the membership for approval.
- (5) Create and maintain the storm disaster plan, obtain approval and disseminate to the Members.

(j) The Program and Entertainment Committee shall:

- (1) Plan and conduct all entertainment and social functions except events upon the water.
- (2) Approve the programs and their dates.

(k) Reservation Committee

The Reservation Committee shall accept reservations from all members well in advance of PCYC functions.

(l) Hospitality Committee

The Hospitality Committee shall meet and greet members and guests at meetings and other PCYC functions and introduce them to members present.

(m) Sunshine Committee

The Sunshine Committee shall send cards to members who are ill, in the hospital or have a death in the family.

(n) Fleet and Race Committees

The Fleet and Race Committees shall supervise all activities on the water hosted by the PCYC.

(o) Ways and Means Committee

The Ways and Means Committee shall promote and conduct projects to raise funds for the PCYC.

(p) Public Relations Committee

The Public Relations Committee shall be responsible for PCYC publicity. The Commodore before release shall approve all publicity.

(q) Advertising Committee

The Advertising Committee shall sell ads to be printed yearly in the handbook and / or the Newsletter. The Board will determine the cost of the ads.

ARTICLE VIII CLUB FUNDS

Section 1. General

- (a) PCYC funds shall be maintained in separate Capital, Reserve, and Operating accounts. These funds shall be properly deposited by the Treasurer and will not be commingled. The financial institution to hold these accounts shall be selected by the Board and must be a member of FSLIC or FDIC.
- (b) Specific transfer of funds between these accounts shall require recommendation by the Finance and Budget Committee and approval of the Board.
- (c) Withdrawals shall be by check or withdrawal form and shall require two signatures: the Treasurer and the Commodore. If the Treasurer or the Commodore is absent, the second signature shall be that of either the Secretary or the Vice-Commodore. Only one signature is required if the amount is \$500 or less.
- (d) Bonding of the Treasurer and Commodore shall be for one and one-half times the average amount deposited in all club accounts as of the 30th of January of the current year.

Section 2. Capital Account

- (a) The sources of funds for the capital account shall be: Initiation fees, work hour penalties, capital improvement borrowings, depreciation allowances, special earning allocations, account interest, capital assessments, donations and net earnings from operations.
- (b) Funds deposited in this account are not subject to operating account requirements.
- (c) Capital expenditures shall be only for capital projects approved by the general membership in the annual budget or special projects approved by the Board. Special projects approved by the Board in excess of three thousand dollars (\$3,000.00) must have the approval of the general membership.

Section 3. Operating Account

- (a) The sources of funds for the Operating Account shall be PCYC monthly dues, operating

assessments, specific borrowings for operating purposes, and residual earnings from operations, slip rental fees, live-aboard fees, dockage fees, clubhouse income, account interest and all income from functions.

- (b) Operating Account expenditures shall be for the clubhouse, dock and grounds for the fiscal year.
- (c) Five percent (5%) of the monthly gross amount and applicable taxes collected as calculated by the Treasurer shall be deposited in the Reserve Account.
- (d) Operating Account expenditures shall be approved by the general membership in the annual budget. The Treasurer, the applicable Vice-Commodore and the chairperson of the committee concerned, if applicable shall approve expenditures in excess of \$500.00 before the fact.
- (e) Net earnings from operations at the end of the fiscal year will be transferred to the Capital or Reserve Accounts as the Board directs.

Section 4. Reserve Account

- (a) The sources of funds for the Reserve Account shall be from interest charges (late fees), fines and penalties, advertiser fees, storage charges, tax commissions, the 5% monthly minimum of the gross operating income, interest incomes, plus taxes collected as calculated by the Treasurer and any other revenues not specifically designated for any other account.
- (b) The amount on deposit in the Reserve Account shall equal no less than three (3) months operating expenses as defined by the mortgage payment plus lease payment plus all taxes. Should the amount on deposit drop below this amount, the 5% monthly deposit from the operating account shall be automatically increased to 10% until the prescribed limit is achieved.
- (c) These funds will be maintained in an interest-bearing account.
- (d) The Reserve Account is an emergency savings account and deposited funds shall be for the mortgage payment, lease payment, tax payment and / or other critical requirements.
- (e) These funds shall not be used for normal operating and / or capital expenditures.

Section 5. Internal Audit

The Audit Committee shall complete an internal audit for the previous year within forty-five (45) days of appointment.

Section 6. Outside Audit Approval

At the call of the general membership for an independent audit of the PCYC financial records for the current and previous years, the Finance and Budget Committee chairperson shall obtain three (3) independent binding estimates of the audit cost. These estimates will be referred to the general membership for approval and selection prior to initiation of the audit.

Section 7. Accountant/Auditor

The Board may retain an accountant who shall be responsible for the submission of periodic financial statements, assist the Audit Committee and perform other professional duties.

ARTICLE IX RESIGNATION AND CHANGE OF STATUS

Section 1. Resignations of Members

Resignation shall be in writing addressed to the Secretary or Commodore and shall be accompanied by proof, by the Treasurer, of payment of all obligations due to date.

Section 2. Reinstatement of Members

When a member has resigned and no indebtedness exists against said resigned member, the Board, upon written application by the resigned member, may reinstate the member. If any assessments have been levied since the resignation of the member, said member upon reinstatement shall pay the same. Reinstatement does not reinstate the original member precedence number or entitlement thereto.

Section 3. Death of a Member

- (a) Upon the death of a married member, the surviving spouse may continue Membership as a single person membership.

- (b) Upon the death of a single member, Membership fee refunds shall be credited to the member's estate.

Section 4. Divorce or Separation

- (a) Upon divorce or separation of two people who own one Membership, either member, but not both, may continue Membership as a single person. This shall be decided by that Membership.
- (b) Only one individual of the Membership couple has any refunds if any are due.
- (c) Such determination as to which one of the couple is entitled to any refunds due is not the responsibility of the Board or the General Membership.

ARTICLE X MEMBERSHIP CARDS

Section 1. Format / Issue

- (a) At the beginning of each year, or on the anniversary date of Membership renewals, the Membership Committee Chairperson shall issue a Membership card to each member.
- (b) The Membership card shall state the member's name, Membership category, Member's identification number and the date of expiration.
- (c) The Membership card will be signed by the Commodore.

Section 2. Past Commodores

All past Commodores shall receive membership cards noting Past Commodore status.

ARTICLE XI MEETINGS

Section 1. General Membership

- (a) Regular general meetings will normally be held on the last Friday within each quarter; i.e. the last Friday of January, April, August, and November. If it becomes necessary to schedule additional meeting because of pressing business needing approval of the general membership they will be called in accordance with paragraph (h) below. (b) The Annual Membership Meeting shall be held in November
- (c) A quorum is required at all membership meetings in order for voting business to be conducted.
- (d) A quorum shall consist of a minimum of twenty (20) voting members in good standing.
- (e) The number of total votes shall be the sum of the votes of the Members present, plus the approved absentee ballots received by the Secretary, if any, prior to the vote.
- (f) The quarterly meeting dates may be changed at the discretion of the Board.
- (g) Notice of meetings and the agenda shall be communicated to the Members and shall be posted on the PCYC bulletin boards at least seven (7) days in advance by the Secretary.
- (h) Special meetings may be called by the Commodore, or at the request, in writing, by 10 Memberships presented to the Secretary, or by the request of three Board members.
- (i) If a member wishes new business to come before the meeting, it must be presented to the Commodore or a member of the Board in writing before the meeting.
- (j) Notice of special meetings and the agenda shall be Communicated to the Members and posted on the bulletin boards by the Secretary fourteen (14) days in advance of the meeting date.
- (k) Voting shall be by show of hands, or written ballots except for the election of members and officers of the Board which shall be by written secret ballot. (ARTICLE V and VI) The Secretary shall provide absentee ballot format for the election of Officers.

Section 2. Board of Directors

- (a) The Board shall convene monthly, at the call of the Commodore, or upon written request by three (3) Board members presented to the PCYC Secretary.
- (b) The quorum for the board shall be one half (1/2) of the sitting board or a minimum of three (3) board members, if the board consists of six (6) or less..
- (c) Regular meetings will be held at the clubhouse during the week prior to the scheduled membership

meeting date, as directed by the Board.

- (d) Any director failing to attend three (3) consecutive regular meetings of the Board without an excuse deemed sufficient by the Board, shall forfeit his place on the Board and such absence shall be considered as resignation from the Board.
- (e) Board meetings (regularly scheduled and specially convened meetings) may include meetings in which one or more members participate remotely through electronic means such as phone or computer. Such meetings and all participants are governed by the same rules and procedures in place for non-remote meetings. All participants must be able to hear each other at the same time and all voting must be done concurrently so as not to advantage or disadvantage the remote participant(s).

Section 3. Types of Meetings

Meeting will be conducted under one of the following formats:

- (a) General Membership Meetings:
 - (1) Open member attendance, with member participation.
- (b) Regular Board Meetings:
 - (1) Open member attendance, with no member participation unless the member's agenda item has been previously submitted.
- (c) Special Board Meeting:
 - (1) Closed; Board Members only and specifically invited members.

ARTICLE XII DISCIPLINE

Section 1. General Conduct

Compliance with the PCYC Bylaws, House Rules and Dock Rules shall provide the basis for conduct by the members and their guests. Failure to abide by the requirements of these documents, as amended from time to time, can be grounds for a charge of misconduct. Members may be disciplined for misconduct of their guests as though the member had committed the violation.

Section 2. Misconduct Charges

- (a) A charge of misconduct may be brought against a member by any member by documenting the details of the alleged infraction and submitting it to the Board at the next scheduled Board meeting.
- (b) If time is of the essence, the charge may be submitted to the Commodore, or three Board members, who may at their discretion call a Special Board Meeting if deemed necessary.
- (c) The Board shall promptly review each charge to determine its severity and classify it as one of the three following classes:
 - (1) Frivolous. A charge regarded by the Board as frivolous under the prevailing circumstances and not worthy of further action.
 - (2) Minor infraction. A charge that could result in some disciplinary action short of expulsion.
 - (3) Major infraction. A charge that, in the majority opinion of the Board, relates to conduct so unacceptable it could result in expulsion.

Section 3. Frivolous Infractions

If classified as Frivolous, the Board shall at its discretion, strike the relevant portions from the record and notify the member submitting the charge of its finding. Charges allowed to remain on the record, though not proven may contribute to the classification level of future charges. The Board may, at its discretion, notify the charged member of the charge and their finding.

Section 4. Minor Infractions

If classified as a Minor Infraction, the Board shall investigate the charge to determine the guilt of the charged member. They may accept a response from the charged member or any source deemed necessary. The investigation may be adjourned to provide time to gather and evaluate evidence. If found guilty by a majority vote of the Board, they may impose punitive action appropriate to the infraction from one or more of the following penalties. Prior infractions may be included as factors in this determination.

- (a) Letter of Reprimand
A certified letter advising the member of the manner in which his conduct has been unacceptable. He may be advised that future infractions can refer to the current infraction when considering the level of penalty.
- (b) Suspensions
The member shall be advised by certified mail of the commencement date, duration and nature of the suspension. If stated in the letter, the duration may be dependent on remedial action by the member and if so advised, may be terminated by the signature of a Board Member on the suspension notice, acknowledging compliance. Consideration should be given to the disposition of mandatory membership charges, voting rights and board or committee responsibility of the member under suspension.
 - (1) Bar Privileges
Suspension of Bar Privileges requires the member to refrain from entering the main bar and dining room area of the club.
 - (2) Club Privileges
Suspension of Club Privileges requires the member to refrain from entering PCYC property except as is minimally necessary to gain access to the member's boat.
- (c) Fines
The amount of the fine will be restricted to recovery of actual loss incurred by the club of damages relating to the infraction.
- (d) Other Penalty
The Board may impose any other appropriate penalty consistent with the severity of the infraction and consistent with historical treatment of members.

Section 5. Major Infraction

- (a) If classified as a Major Infraction, the Board may at their discretion, immediately suspend the member's bar and club privileges until the charge is adjudicated, if such is deemed necessary for the peace and well being of the PCYC or its members.
- (b) An investigation committee, with a minimum of two members, will be appointed promptly by the Board to investigate the charges. A letter will be provided to the committee chairman stating the charges and granting the committee authority to conduct an investigation on behalf of the PCYC. A certified copy of this letter will be mailed to the charged member. Within fourteen days, the investigation committee shall provide a written report of their findings, including but not limited to the charged member's guilt and any mitigating circumstances. The investigation committee should, if possible, conduct personal interviews with the member initiating the charge, the charged member and pertinent witnesses suggested by either party.
- (c) After receipt of the report, the Board will make a final determination of the guilt or innocence of the charged member. The charged member should be advised by mail or verbally of the time and date of the meeting and provided an opportunity to make a personal presentation in his defense.
- (d) If found innocent, the Board may, at its discretion, strike all references to the charge and hearing from the public records of PCYC.
- (e) If found guilty, by a majority vote of the Board, they may impose punitive action appropriate to the infraction which can be either expulsion or one or more of the penalties appropriate to a Minor Infraction.

Section 6. Expulsion from the PCYC

- (a) In the event of expulsion, the guilty member will be so notified by certified mail and provided thirty days to provide written request for an appeal, the granting of which is automatic. Prior to the appeal, the member will have Club Privileges suspended and / or other limitations imposed by the Board in the expulsion notification.
- (b) The appeals process provides for an arbitration hearing located in the clubhouse, to which there is no appeal. The expelled member and the Board shall each appoint two general members to form the arbitration committee. These four shall unanimously elect a fifth general member to act as chairman. The expelled member and the Commodore, or a designated member of the Board, shall attend the hearing to present their cases.
- (c) The five-member arbitration committee will agree on and present a set of guidelines in advance

regarding the conduct of the hearing. Particular consideration will be given to:

1. Calling of Witnesses
2. Length of presentation
3. Cross examination
4. Hearing open or closed to other members
5. Notice of hearing
6. Recording of the proceedings
7. Voting procedure for final determination
8. Secret or open voting
9. Immediate or deferred vote
10. Date of hearing
11. Provisions for postponement

- (d) The charged member will be admitted to the clubhouse, escorted by the Master-at-Arms, or his designated representative, for the purpose and duration of the hearing.

Section 7. Consequences of Expulsion

- (a) The membership shall be forfeited to the PCYC for future sale as prescribed for retirees.
- (b) All Initiation Fees, Dues, Club use fees and prepaid dockage or other charges are forfeited to the PCYC.
- (c) Any boats docked at PCYC property will immediately revert to transient status and be treated as prescribed by the Dock Rules.
- (d) Expulsion does not relieve the expelled member from any debts acquired prior or subsequent to the expulsion.
- (e) The expelled member is financially responsible for any legal fees incurred by the PCYC as a result of the infraction / appeal process.
- (f) The expelled member is restricted from entry to PCYC property unless escorted by the Master-at-Arms or his designated representative.
- (g) Expelled members can only be reinstated if their application receives 90 percent vote of approval from the membership at a General Meeting for which the pending application was published in the Newsletter, and they meet the requirements of a resigned member as stated in ARTICLE IX Section 2.
- (h) Despite the foregoing, the Board may, at its discretion, reach a financial or other settlement with the uncharged member of a dual membership if in the opinion of the Board the uncharged member was sufficiently removed from the infractions to warrant such compensation.

ARTICLE XIII ALCOHOLIC BEVERAGES AND SERVICE

Section 1. Minors

- (a) No alcoholic beverages shall be ordered for or served to any person less than 21 years of age.
- (b) Any member or guest who breaks this rule shall be expelled forthwith from the PCYC.

Section 2. Refusal of Service

Service of any nature may be refused a member or guest whose conduct, in the opinion of the bartender, House Manager, or member of the Board, or other duly designated individual, is unbecoming a member or guest of the PCYC.

Section 3. State Beverage Law

In accordance with the Florida State Beverage Law, alcoholic beverages may not be brought into the PCYC clubhouse nor any packaged goods be taken out of the permitted areas as defined in the annual license renewal, by any member, guest, transient yachtsmen or anyone else.

Section 4. Alcoholic Beverage Restrictions

No alcoholic beverages purchased from the PCYC may be taken into the parking area, to the dock or off the premises.

ARTICLE XIV WORK HOURS

Section 1. Requirements, Exclusions and Penalties

- (a) Each Membership shall contribute twenty (20) work hours per year. New Memberships will be prorated 1.6 hours per month beginning the month of Membership approval through the end of the work hours' year.
- (b) Current Board members and members that are out of the area for a full calendar year are excluded from this requirement.
- (c) A penalty, as listed in Article XX, shall be paid by any Membership that fails to complete this obligation.

Section 2. Work Hours Credit

Work hours credit for the current year terminates on December 31.

ARTICLE XV PCYC PROPERTY

Section 1. Charges to Members

The Board is authorized to make a fair and just charge upon any member or members that are responsible for the loss, injury, destruction, abuse or misuse of PCYC property, facilities or services.

- (a) The charge shall be due and paid in full when billed.
- (c) The House and /or Piers and Slips Committees shall make recommendations to the Board as to the charges to be made.

ARTICLE XVI CLUB EMPLOYEES

No member of the PCYC may be a paid employee of the PCYC.

ARTICLE XVII PARLIAMENTARY AUTHORITY

“Robert’s Rules of Order” (latest edition) shall be the parliamentary authority in all matters not covered by these Bylaws.

ARTICLE XVIII AMENDMENTS

Section 1. Amendment Requirements

- (a) The Bylaws of the PCYC may be amended, supplemented, changed or altered by an affirmative vote of two-thirds of the votes cast by eligible voters at an annual, regular or special meeting called for the purpose of amending the Bylaws.
- (b) The proposed amendments must have been submitted in writing to the Membership at least fourteen (14) days prior to the meeting.

ARTICLE XIX MEMBER CONDUCT

Section 1. Commercial Business Limitations

Members or guests shall not conduct commercial or other business activities, other than authorized PCYC business on the PCYC premises.

Section 2. PCYC Representation

- (a) The Commodore and flag officers can represent the Club. No member or guest shall represent himself for his Membership as an agent or official representative of PCYC unless duly authorized to do so by the Commodore.
- (b) Such authorization shall be for a specific purpose and shall be provided to the member in writing.

Section 3. Indebtedness

- (a) It is the member's responsibility to verify receipt and accuracy of monthly invoices. Failure to receive an invoice does not relieve the member of any financial obligations. Failure to correct billing errors, or failure to notify the Membership Account Treasurer of changes which would affect the member's financial obligations, may be treated as an infraction of these Bylaws.
- (b) Members must pay all financial obligations by the last day of the month in which they are due.
- (c) Members should attempt to settle all financial disputes with the Membership Account Treasurer prior to the due date, however if settlement is not reached, the billed amount must be paid pending correction at a future date.
- (d) The Membership Account Treasurer will submit a list of all members in arrears to the Treasurer prior to each regular Board Meeting.
- (e) The Membership Account Treasurer will automatically file Misconduct Charges against any member with financial obligations extending over two months.
- (f) Any member whose financial obligations to the PCYC have not been paid by the last day of the month will be fined by the Membership Account Treasurer on a monthly basis of 50% of the first \$20.00 of unpaid balance plus 1.5% of the remaining unpaid balance. The fine will be treated as an additional financial obligation.
- (g) Fines levied in error or waived by the Board shall be credited to the member's account to offset future financial obligations.

ARTICLE XX CLUB DUES AND FEES

Section 1. Membership Fees and Dues

- a) As a condition of Membership, all prospective PCYC Members must purchase a Membership (initiation fee) at a price set by the BOD, General Membership not to be less than \$1000 and social membership not to be less than \$250, the current rate listed in Table 1.
- b) All active members will be required to pay monthly membership dues as listed in Table 1, this will commence on the member's next anniversary.

Section 2. Other Fees

- (a) Slip lease – the current base slip rate is listed in Table 1, this rate will be reviewed and may be adjusted yearly, as necessary, on March 1st, based on the national "CPI". The CPI adjustment does not require a change to Table 1 but will be documented in the slip rate sheet which is maintained by the BOD. A change or revision to the "base rate" will require a change to the by-law Section/Table.
- (b) Each member will be responsible for monthly dues as listed in Table 1.
- (c) Each member will be responsible for a monthly club participation fee, which can be used exclusively to purchase food, beverages and / or PCYC clubhouse events. The participation credit must be used within 3 months, after which any unused portion will be lost to the member.. The monthly fee is listed in Table 1.
- (d) Members may rent the clubhouse for group functions once every two months for a fee of 3/4 the rate normally charged for that purpose.

Section 3. Out of Area Exception to Certain Fees

- (a) A member will be considered to be “out of area” if the following conditions are met:
 - (1) Members are traveling or residing outside a circular geographical zone bounded by Daytona to the North, Clearwater to the West, and Ft. Pierce to the South.
 - (2) The period of absence must be greater than three months
 - (3) Member must notify the PCYC Membership Accounts Treasurer in advance of absence, in writing
 - (4) A member cannot be considered “Out of Area” if they lease a slip at the PCYC.
- (b) Members who are out of the area are not required to purchase, and be billed for the monthly club participation fee. Unused amount held in credit at the end of the month in which they leave the area will be held until their return.
- (c) If a general member with a boat slip rental is out of area for up to 12 months then the participation fees will continue to accrue until their return. Upon their return they will have six months to bring their participation fee accruals back to the maximum of \$255.

Section 4. Medical Exemption to Certain Fees

All members may apply in writing to the Board of Directors for a medical leave of absence on a quarterly basis. This status may be granted to a member in good standing who is unable to attend club functions due to extended illness, medical treatment, and recovery. If approved by the Board of Directors, this member would not be required to pay monthly club participation fees, but would still be responsible for all other dues and fees. Unused amount held in credit at the end of the month in which they begin their leave of absence will be held until their return.

Section 5. Assessments

No assessments shall be made upon the Membership of the PCYC except at a special membership meeting, the call for which shall have contained written notice of the proposed assessment mailed fourteen (14) days in advance of the meeting. Two-thirds of eligible votes as defined in ARTICLE XI, Section 1 (e) present are required for approval.

Section 6. Membership Drives

The Board of Directors have the discretion to hold a Membership Drive once per calendar year. The Membership Drive shall be limited to 6 months or less. The Board of Directors can offer dock rate reduction for no more than 6 months. The Board of Directors is authorized to offer a dock rate reduction of no more than 60% of the amount listed in Table 1. The Board of Directors can terminate the Membership Drive at any time.

**Table 1
2025 Rate Sheet**

ITEM	General Member 200 Series	Social Member	Single Senior Social Member****
Initiation Fee* (Non-Refundable)	\$2,500 + (\$175 Tax)	\$500 + (\$35 Tax)	\$500 + (\$35 Tax)
Monthly Dues	\$80.00	\$65.00	\$65.00
Bar Participation Fee**	\$90.00	\$90.00	\$54.00
Work Hours	20 hours /year*** or \$25/hr.	20 hours /year*** or \$25/hr	10 hours /year*** or \$25/hr
Base Slip Rate /slipfoot/month*****	\$14.00 Reg. \$21.00 Wide	Transient Rate	Transient Rate
Dock Electric	Metered Usage	\$10.00/day	\$10.00/Day
Complimentary Dockage	72 hours in a month	24 hours in a month	24 hours in a month
Reactivation Fee*****	\$500	\$250	\$250

*\$40.00 Background Check Fee to be paid with Initiation Fee.

**Members can hold credits on account up to \$270 (3 months) per calendar year. In January of the new year, only \$90 participation fee can be rolled over to the new year. Fee is only charged if member's account has less than the fee amount in food and beverage for the month.

***Work hours that are not completed are billed in January @ \$25.00/hour

****Single Social Member is for members over 62 and does not include a second person on the membership.

This allows the member to have a lowered restaurant fee.

*****Two slip sizes: 40 ft and 55 ft. A boat is considered wide beam if its beam is greater than 19 ft.

*****INACTIVE memberships will be charged a fee upon reactivation of membership.

NOTE: Live aboard fee is \$65 per person over age 17 (max 2 adults).

Transient Rates:

Slip Type	DAILY Rate/LOA	MONTHLY Rate/LOA
Standard Slip	\$3.25	\$49.00
Wide Beam Slips	\$4.50	\$68.00
T-Dock Slip	\$5.00 (limit 3 days)	n/a

Transient Service Fee is \$10.00 / Day

Effective January 1, 2025

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

Date REVISED: November 22, 2024

Commodore _____

Pam Coffee