

PORT CANAVERAL YACHT CLUB HOUSE RULES

August 25th, 2017

1. General House Rules

- (a). Dress. Minimum dress for male members in the upstairs area inside the building is casual with appropriate shirt, long pants or shorts and always shoes or other footwear. Dress for female members will be appropriate to the occasion. Bathing suits are not permitted at any time. The appropriate dress for scheduled social functions and special events will be announced before each event. The dress for male officers during membership meetings shall be dark jacket, dress shirt, tie, light colored long pants and shoes. The dress for female officers shall be the same as for male officers, except that a blouse and skirt/dress may be substituted as appropriate. For males, long pants will be worn October through March to membership meetings.
- (b). Tipping of employees is permitted.
- (c). Transactions for food, beverages and other items sold by the Port Canaveral Yacht Club to members will be charged, with the appropriate sales identified and entered into the clubhouse bar computer register. Receipts will be issued on request.
- (d). Guests may buy food but not alcoholic beverages.
- (e). Complaints, suggestions, comments and requests must be made in writing, signed and addressed to the House Committee. (This does not preclude discussion of such matters with a member of the Board of Directors.
- (f). Volunteer workers/employees will not be reprimanded by any members or guests. This is the responsibility of the House Committee, Commodore or the First Vice Commodore.

2. Bar and Bar Area.

- (a). The scheduled hours of operation of the bar and bar area will be posted on the bulletin board and in the Rhumblines. The bar may be open at other times on an unscheduled basis with the approval of the First Vice Commodore or Commodore.
- (b). In accordance with the Florida State beverage law, alcoholic beverages may not be brought into the Club House nor may packaged beverages be taken out of the designated adult beverage area by anyone.

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- (c). No alcoholic beverage may be sold to other than PCYC members or transient members.
- (d). No alcoholic beverages shall be ordered for or served to any minor on PCYC premises. Violation of this rule shall be grounds for disciplinary action as provided in the PCYC Bylaws.
- (e). For their safety and the safety of others and to show concerns of the PCYC for its members and guests' well being, service may be refused Member or guest in the opinion of the bartender or a member of the Board of Directors, has consumed or is about to consume too much alcohol and could endanger themselves or others. Transportation will be provided for persons considered unable to drive with fare being charged to the membership account.
- (f). The downstairs area is designated for very casual functions and facilities will be activated as the need arises.
- (g). Self-service bar tending is prohibited.

3. Guests.

All guests must be accompanied by a club member who sponsors them. Members who bring guests are responsible for their behavior and all debts incurred by their guests.

4. Minors

- (a). A minor is anyone under the age of 21 years.
- (b). The conduct of and the expenses incurred by a minor are the responsibility of their parent and/or sponsoring member.
- (c). Children must be supervised while on PCYC premises. An adult must supervise any children under the age of 16, while on PCYC premises. Parents or guardians of children in the restaurant and Tiki Bar shall closely supervise their children in a manner such that they do not disturb the quiet and peaceful enjoyment of others. No riding or noisy toys are permitted in the clubhouse, on the clubhouse upper deck, stairs, handicap ramp and in the Tiki Bar area.

5. Parties

- (a). Members have the privilege of reserving the Clubhouse facility to rent for private parties as prescribed in the PCYC Bylaws. The PCYC party facilities do not include the dock area.
- (b). No rental of the facility shall take place without the member's signature on a "rental contract" reviewed and approved by the First Vice Commodore or the Commodore.

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Contracts of Rental stating the fees, the rates and conditions are available through the First Vice Commodore.

(c). The Board of Directors or any Chaired Committee has the privilege to hold its meetings in the Clubhouse with notice.

6. Conduct of Members and Guests

(a). Service of any nature may be refused a member or guest whose conduct, in the opinion of the First Vice Commodore, or club officer, is unbecoming a member or guest of the PCYC.

(b). Disorderly conduct upon refusal of service or refusal to depart from the grounds constitutes violation of the Bylaws (i.e. misconduct).

(c). All gambling is prohibited.

(d). Profanity is prohibited.

7. Loss or Destruction of Property.

(a). No person shall remove property of the PCYC from the grounds. In case of loss, damage, defacement or destruction, the responsible member or guest shall be held accountable for its cost of replacement.

8. Liability.

(a). The club shall not be responsible for any personal injury or damage to any property kept on PCYC premises.

(b). Members' personal items cannot be stored or left on PCYC premises unless the items are stored in the rental storage units. PCYC premises do include grounds, Clubhouse (which includes up and down stairs), dingy area, sea wall and docks. PCYC premises do not include members' boats, dock box and motor vehicles. The only personal items that are allowed left on PCYC premises are 2 motor vehicles and 1 dinghy per slip holder. When a member is through using a personal item for the day, such as toys, tools and clothing, they shall take the

items with them and not leave it on the PCYC premises. Personal work projects are not to be stored in the workshop area; however work project items may be left for a short period of time (one week maximum) to allow completion of the project. Members shall not claim they have donated a personal item to the PCYC so that they can leave it on PCYC premises. The following is a sample list and not an inclusive list of personal items: gas cans, crank case oil, batteries, boat parts, Biminis, sails, dinghy or boat trailers, tools, toys (scooters, skateboards, bikes, pools etc.) grills, exercise equipment, trailers, wood, paint cans, brushes, toiletries, hair dryers, irons, ironing boards, laundry items, soap bars, shampoo, clothing, footwear etc.

(c). Bicycles while not in use are to be kept in the bicycle rack. A maximum of 1 bicycle per live aboard is allowed. Bike racks space is available on a first come first served basis. The bicycle rack is not to be used as a storage space for bicycles if a bicycle has not been used in 2 months it is to be removed from PCYC property.

9. Dining Room and Kitchen

(a). Only employees, House Committee Members or persons working on specific meals or events are allowed in the kitchen area.

(b). All used kitchen equipment or utensils must be properly cleaned and returned to its proper storage place without delay by the members using them. All equipment will be checked after use to ensure it is turned off or closed (pertains to members who elect to put on club events supervised by the First Vice Commodore.

(c). Other kitchen rules may be posted by the First Vice Commodore.

10. Parking.

(a). Vehicles will be parked in approved areas only. Unauthorized/attended vehicles will be towed and stored elsewhere at the owner's expense.

(b). No slip lessee is entitled to the use of more than two parking spaces for motorized vehicles. No reserved parking is available. A sub-lessee is entitled to two parking spaces.

(c). Parking is on a temporary basis, not long term storage. All vehicles must be currently registered and drivable.

(d). Trailer and undesignated dry storage is prohibited.

(e). Extra temporary parking spaces may be designated to accommodate additional vehicles for PCYC sponsored events.

(f). No "For Sale" item may be displayed on the PCYC grounds south of the Clubhouse unless it is involved in a club sponsored event

11. Pets.

(a). No pets or animals of any kind are allowed in the Clubhouse.

(b). All pets on the PCYC premises must be under full control of a responsible adult at all time. It is their responsibility to clean up after them.

(c). Guest animals or pets must be confined to PCYC members' boats or property during the period of stay which will not exceed two days.

12. Miscellaneous.

(a). Keys to the facility will be provided only to the Board of Directors and the staff and to other persons approved by the Board of Directors for specific purposes. Keys will be signed out by the First Vice Commodore who will maintain a record of accountability. Keys will be returned at the end of the Board of Directors' term of office, on termination of employment or at the end of service provided by contracted services.

(b). The Clubhouse and storage facilities will remain locked when not in use.

(c). The remaining areas are for the use of the members. Group activities will be coordinated ahead of time.

(d). Storage will be allowed only in 'club approved' storage areas as posted and communicated by the Board of Directors.

(e). The club telephone is for official use only. Emergency or local calls of a short nature may be made on a non interference with official club business basis.

(f). Payment of goods and services will be in accordance with General House Rules unless the bar computer is down in which case "computer outage forms" will be used to track sales.

(e). The storage units are managed by the 2nd Vice Commodore and have their own rules.

Violation. Any violation of these rules shall be dealt with in accordance with the disciplinary provisions of the PCYC Bylaws.

Date Approved.	Description.	Date Document Updated
October 27, 2006.	Change CBYC to PCYC.	November 1, 2006
October 27, 2006.	Change Cocoa Beach Yacht Club. to Port Canaveral Yacht Club	November 1, 2006
August 28, 2015.	Change Article XII (d).	September 16, 2015
August 25, 2017.	Complete review and amended. Change Article 1 (d) Change Article 2 (c) Change Article 8 (b)	August 25, 2017

